

Exhibit B DRAFT

Region <Region #> <Region Name>
Flood Planning Group
Task and Expense Budgets

January 2024

**Second Cycle of Regional Flood Plan Development
(2024–2028)**

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Table of Contents

Table of Contents 3
1 Contractor Task Budget 4
2 Contractor Expense Budget 6

1 Contractor Task Budget

CAS Item No.	Regional Flood Planning Task No.	Task Description	AMOUNT
1	1	Planning Area Description	
2	2A	Existing Condition Flood Risk Analysis	
3	2B	Future Condition Flood Risk Analysis	
4	3A	Evaluation and Recommendations on Floodplain Management Practices	
5	3B	Flood Mitigation Needs Analysis	
6	3C	Floodplain Mitigation and Floodplain Management Goals	
7	4A	Identification and Evaluation of Potential Flood Management Evaluations and Potentially Feasible Flood Management Projects and Flood Mitigation Strategies	
8	4B	Preparation and Submission of Technical Memorandum	
9	4C	Performance of Flood Management Evaluations	
10	5A	Recommendation of Flood Management Evaluations, Flood Management Projects and Flood Mitigation Strategies	
11	5B	Recommend a List of Flood Management Evaluations to be Performed by TWDB	
12	6A	Impacts of Regional Flood Plan	
13	6B	Contributions to and Impacts on Water Supply Development and the State Water Plan	
14	7	Flood Response Information and Activities	
15	8	Administrative, Regulatory, and Legislative Recommendations	
16	9	Flood Infrastructure Financing Analysis	

CAS Item No.	Regional Flood Planning Task No.	Task Description	AMOUNT
17	10	Public Participation and Plan Adoption	
18	11	Implementation and Comparison to Previous Regional Flood Plan	
		Total Committed Funds	

2 Contractor Expense Budget

CATEGORY	AMOUNT
Other Expenses ¹	
Contractor Salaries and Wages ²	\$100, 000 (max)
Subcontract Services #1	
Subcontract Services #2	
Subcontract Services #3	
Voting Planning Member Travel ³	
Total Committed Funds ⁴	[INSERT AMOUNT APPROVED]

¹Eligible Other Expenses as described in 31 TAC § 361.72(b) include the following administrative costs if the RFPG or its chairperson certifies that the expenses are eligible for reimbursement and are correct and necessary:

- a) Travel expenses as authorized by the General Appropriations Act are available only for attendance at a posted meeting of the RFPG, unless the travel is specifically authorized by the RFPG and EA;
- b) Costs associated with providing translators and accommodations for persons with disabilities for public meetings when required by law or deemed necessary by the RFPGs and certified by the chairperson;
- c) Direct costs, of the Planning Group Sponsor, for placing public notices for the legally required public meetings and of providing copies of information for the public and for members of the RFPGs as needed for the efficient performance of planning work:
 1. expendable supplies actually consumed in direct support of the planning process;
 2. direct communication charges;
 3. limited direct costs/fees of maintaining RFPG website domain, website hosting, and/or website;
 4. reproduction of materials directly associated with notification or planning activities (the actual non-labor direct costs as documented by the Contractor);
 5. direct postage (e.g., postage for mailed notification of funding applications or meetings); and
 6. other direct costs of public meetings, all of which must be directly related to planning (e.g., newspaper and other public notice posting costs).
- d) The cost of public notice postings including a website and for postage for mailing notices of public meetings; and
- e) The reasonable cost of purchase or rental of audio-visual equipment that is necessary to comply with Texas Government Code Chapter 551 related to Open Meetings; and
- f) The reasonable cost of rental space to hold RFPG meetings.

² Contractor Salaries and Wages as described in 31 TAC§ 361.72(b) include the following administrative costs if the RFPG or its chairperson certifies, that the expenses are eligible for reimbursement and are correct and necessary: the Planning Group Sponsor’s personnel costs, for the staff hours that are directly spent providing, preparing for, and posting public notice for RFPG meetings, including time and direct expenses for their support of and attendance at such RFPG meetings in accordance with, and as specifically limited by, the flood planning grant contract with the Board. This may not exceed: \$5,000 per regular RFPG meeting nor a total of \$100,000 over the second planning cycle.

³Voting Planning Member Travel Expenses is defined as eligible mileage expenses incurred by regional flood planning members that cannot be reimbursed by any other entity, planning group sponsor, etc. as certified by the voting member. Travel expenses are available only for attendance at a posted meeting of the RFPG unless the travel is specifically authorized by the RFPG and EA. Liaison RFPG member travel is allowed under this as well with the same constraints. The reimbursed amount is limited to the maximum amounts authorized for state employees by the General Appropriations Act, Tex. Leg. Regular Session, 2019, Article IX, Part 5, as amended or superseded.

⁴ Ineligible Expenses as described in 31 TAC § 361.72(a) include, but are not limited to:

- a) Activities for which the EA determines existing information, data, or analyses are sufficient for the planning effort;
- b) Activities directly related to the preparation of applications for state or federal permits or other approvals, activities associated with administrative or legal proceedings by regulatory agencies, and preparation of engineering plans and specifications;
- c) Compensation for the time or expenses of RFPGs members' service on or for the RFPG;
- d) Costs of administering the RFPGs, other than those explicitly allowed under 31 TAC § 361.72(b);
- e) Costs for training;
- f) Costs of developing an application for funding or reviewing materials developed due to this grant;
- g) Analysis or other activities related to planning for disaster response or recovery activities;
- h) Analyses of benefits and costs of FMSs beyond the scope of such analyses that is specifically allowed or required by regional flood planning guidance to be provided by the EA unless the RFPG demonstrates to the satisfaction of the EA that these analyses are needed to determine the selection of the FMS or FMP.
- i) Labor, reproduction, or distribution of newsletters;
- j) Except as provided by 31 TAC § 361.72(b)(1) for certain travel expenses (see footnote #1 above), food, drink, or lodging for Regional Flood Planning Group

- members (including tips and alcoholic beverages);
- k) Except as provided by 31 TAC § 361.72(b)(6) for certain audio-visual equipment (see footnote #1 above), purchase, rental, or depreciation of equipment (e.g., computers, copiers, fax machines);
- l) General purchases of office supplies not documented as consumed directly for the planning process; and
- m) Costs associated with social events or tours.